

ROYAL SOCIETY FOR PROTECTION OF NATURE
THIMPHU : BHUTAN

Project Proposal format

Name of School:
Names of project focal persons: Teacher responsible to implement, monitor and report on the project
School's telephone number:
School's fax number:
Focal persons' telephone number:
Name of Bank:
School's account number: The account should not be in an individual's name
Describe your school (Word limit 50)
Title of Project: That is appropriate to your project outcome
Objectives of the project:
Brief description of the project: Explain in nutshell about the project and its expected outcome. This includes why you need to implement such project and how the project can benefit the school and the community. Also mention about the sustainability of the project.
Detail project activities: Explain the activities in detail including its methodologies and outcomes
Reporting: Technical & financial reports (Mid report and final report)

Budget break down

Description of expenditure	Amount

Work plan

Activity	Time frame				
	August	September	October	November	December